



Dear Parents

We are delighted to be welcoming back our pupils for a new academic year and look forward to an exciting year ahead filled with fun, laughter and learning. In addition to this we are all very excited to meet our pupils joining us for the first time.

Below is an outline of important information for parents and carers as we enter this new academic year.

If you do have any other queries or would like any more information, please do not hesitate to contact the school office on 02843778460.

School Restart Details

Reception new starts & Primary 1

Children will be brought into school on Friday 30th August from 9.00am – 11.00am to help them settle in. Only reception pupils with a 30th August starting date can attend on this day. Pupils may bring a small break with them on this day. Information has been sent to parents, however, if you need to clarify or have any concerns regarding your child please contact the school office on 02843778460.

Primary 2 – 7

School reopens after the holidays on Monday 2nd September for the rest of our pupils.

Breakfast Club and After school club will also operate from Monday 2nd September. If you wish to book a place for your child please contact the office on 02843778460 or email hcairns221@c2ken.net.

School Holiday List 2024/25

30th August – New Primary 1 pupils start school

2nd September – All pupils return to school

28th October – 1st November – Halloween break

20th December – School closes at 12.00 noon for Christmas holidays

23rd December – 6th January – Christmas break

6th January – Parent meetings

7th January – Pupils return to school

10th – 14th February – Mid-term break

17th March – St Patrick’s Day

17th April – School closes at 12.00 noon for Easter holidays

18th – 25th April – Easter break

28th April – Pupils return to school

5th May – Bank holiday weekend

26th – 27th May – Bank holiday and INSET day

27th June – School closes at 12.00 noon for Summer holidays

Uniform:

Pupils should wear a full school uniform / PE gear (on designated days) to school every day. All items of uniform should be clearly labelled to avoid loss. School Bags and Lunch boxes / Bags are permitted.

UNIFORM:

Boys: navy trousers, green jumper, white shirt, navy / green striped tie.

Girls: navy pinafore / skirt, green cardigan / jumper, white shirt, navy / green striped tie.

P.E. UNIFORM:

A white unbranded polo shirt

Navy jogging bottoms

School P.E. top

P.E. timetables have yet to be finalised, pupils should wear school uniform until P.E. dates are announced.

School Timetable:

Start: 9am

Break: 10.45-11am

Lunch: 12.30-1.05pm

Hometime:

- P1, 2, 3 1.45pm

- P4, 5, 6, 7 2.45pm

Friday early finish:

- P1, 2, 3 - 1:05pm

- P4, 5, 6, 7 - 2:05pm

Child Protection Procedures

All schools are now required to inform parents of their child protection procedures. All staff, both teaching and support, have received training in this area.

Mr P Higgins and Mrs O McEvoy are the school's designated teachers. If you have any concerns regarding the safety of a pupil in our school please contact them at your nearest convenience. The current Child Protection policy can be found at the school's website. A revised version will be sent via the school messaging system in the coming weeks.

<https://www.stmarysaughlisanfin.co.uk/our-school/policies/>

School Website & Messaging System

Regular updates will be shared via the school website www.stmarysaughlisanfin.co.uk and through our messaging system using the Schools NI App. If you are not receiving messages via the app please contact the office via 02843778460 or email hcairns221@c2ken.net.

New start pupils will receive a letter to sign up to the messaging system.